

**SYDNEY COASTAL COUNCILS GROUP INC.
TECHNICAL COMMITTEE**

MEMO TO:

Ms Cathy McMahon	Botany Bay Council
Ms Judith Betts	Botany Bay Council
Dr Ross McPherson	Hornsby Council
Mr Peter Coad	Hornsby Council
Mr David Paton	Leichhardt Council
Mr Ryann Midei	Leichhardt Council
Mr Rafiqul Islam	Manly Council
Mr Michael Galloway	Manly Council
Ms Belinda Atkins	Mosman Council
Mr Chandra Chandrawansa	Mosman Council
Mr Gareth Debney	North Sydney Council
Ms Michelle Johnston	North Sydney Council
Ms Kim Caswell	Pittwater Council
Mr Mark Beharrell	Pittwater Council
Mr Paul Hardie	Pittwater Council
Ms Bronwyn Englaro	Randwick Council
Ms Alexandra Vandine	Rockdale Council
Ms Erika Roka	Rockdale Council
Mr Justin Sauvage	Sutherland Council
Mr Daniel Robson	Sutherland Council
Mr Nik Midlam	City of Sydney Council
Dr Bhakti Devi	City of Sydney Council
Mr Tom Belsham	City of Sydney Council
Mr Daniel Lovett	Warringah Council
Mr Daylan Cameron	Warringah Council
Mr David Bell	Warringah Council
Mr Corey Fox	Waverley Council
Ms Emily Scott	Waverley Council
Ms Nicola Faith	Willoughby Council
Mr Chris Munro	Woollahra Council
Mr Justin Shupe	Woollahra Council
Ms Kate Black	WSUD Project
Ms Karen Kennedy	SMCMA (Port Hacking & Coastal Catchments)
Ms Rebecca Mooy	HNCMA (Estuary Program Coordinator)

FROM: Craig Morrison
SUBJECT: Minutes for the Technical Committee meeting **9 December 2010**
DATE OF MEMO: 21 December 2010

Please find attached the Minutes and Actions from the Technical Committee meeting held on Thursday 9 December 2010 at the Education Room in the Gatehouse Visitor Centre at North Head. The **next meeting** will be on Thursday 17 February 2010 and hosted by Rockdale Council.

Key Actions Arising
<p>1. Delegates to access the SCCG web link for member council key initiatives report. Go to www.sydneycoastalcouncils.com.au/sccg/membercouncil/activities</p>

Craig Morrison
Senior Coastal Projects Officer
Sydney Coastal Councils Group Inc.

SYDNEY COASTAL COUNCILS GROUP INC
Requested Actions arising from Technical Committee Meeting
Hosted by Sydney Harbour Federation Trust

9 December 2010

The table below is intended to provide delegates with a summary of the meeting. Actions for delegates to complete prior to the next meeting have been highlighted in **bold**

Item	Action	By whom	Due by
4	Business Arising 1. All business arising from the previous meeting had been progressed and was listed to be discussed on the meeting agenda.	All	9 December
5.1	Presentation: 1. Mr Peter Hay be thanked for his presentation	All	9 December
6.1	Brief Report on the Activities of the SCCG 1. The report be received and noted Discussion Forum: GO SOLAR (Randwick Council) 2. The SCCG discuss opportunities for assessing the number of solar panels on roofs in Sydney with the Surveying & Spatial Sciences Institute. Discussion Forum: SCCG Capacity Building Update 3. SCCG work with Member Councils and media to ensure effective promotion of current initiatives. 4. Delegates help promote the SCCG Summer Activities Program, now called 'Summerama'. 5. Delegates to make recommendations on any capacity building activities / forum topics for 2011. 6. The structure and content of the Climate Change Adaptation Forum be discussed at the February meeting. 7. The Secretariat email the Annual Survey to all SCCG delegates for completion electronically to ensure that all views and feedback is gathered. 8. The Secretariat prepare AN Annual Survey representations report for consideration at the February 2011 meeting.	All SCPO CPO All All All SCPO CPO	9 December February 17 January January December 9 February 17 December 17 February 17
6.2	NSW Coastal Reforms 1. Member Councils inform the SCCG of any issues in relation to the implementation of the reforms to coastal management in NSW. 2. The SCCG provide Member Councils queries to DECCW.	SCPO	February 17
6.3	SCCG –Sydney Water Working Group 1. The SCPO circulate a list of possible topics to cover and proposed table of contents for the water recycling and reuse manual to the Working Group and Technical Committee for their comments.	SCPO	February 17
6.4	Executive and Full Group Meeting Actions and Outcomes 1. The actions and outcomes from the Executive and Full Group Meetings be received and noted. 2. Full Group and Technical Committee delegates be provided with the 2011 NSW Election SCCG Policy Positions for their review prior to it being sent to the political parties.	All SCPO	December 9 December 22
6.5	Member Councils' Initiatives and Projects 1. The Secretariat send information about the release of the DCCEE Sea Level Rise Maps to Councils. 2. The Secretariat write to the LGSA and DECCW seeking the provision of guidelines and information that would aid the implementation of the Local Government Amendment (Environmental Upgrade Agreements) Act 2010 3. Member Council interested in attending a Planet Footprint workshop at North Sydney Council contact Natalie.Roxburgh@northsydney.nsw.gov.au 4. SCCG speak to DECCW and facilitate a meeting about the preparation of a Sydney Harbour Estuary Management Plan.	SCPO SCPO All SCPO	December 13 February 17 February 17 February 17
7.1	Next Meeting 1. The next meeting be held on Thursday 17 February 2011 2. The location of the next meeting be held at Rockdale Council	All	17 February
7.2	Agenda Items for next Technical Committee meeting 1. Representatives suggest additional agenda items for the next Technical Committee meeting by 10 February	All	10 February

SYDNEY COASTAL COUNCILS GROUP Inc.
MINUTES FOR THE TECHNICAL COMMITTEE MEETING
HELD THURSDAY 9 DECEMBER
HOSTED BY SYDNEY HARBOUR FEDERATION TRUST

IN ATTENDANCE

Ms Judith Betts	Botany Bay Council
Dr Ross McPherson	Hornsby Council
Mr Ryan Midei	Leichhardt Council
Mr Rafiqul Islam	Manly Council
Mr Ed McPeak	Manly Council
Ms Natalie Roxburgh	North Sydney Council
Mr Gareth Debney	North Sydney Council
Ms Melanie Schewike	Pittwater Council
Ms Genevieve Wilson	Randwick Council
Ms Alexandra Vandine	Rockdale Council
Mr David Bell	Warringah Council
Ms Nicola Faith	Willoughby City Council
Mr Justin Shupe	Woollahra Council
Mr Chris Munro	Woollahra Council
Mr Geoff Withycombe	SCCG - Executive Officer
Mr Craig Morrison	SCCG - Senior Coastal Projects Officer
Ms Jodie Savage	SCCG - Coastal Projects Officer

OPENING

The meeting opened at 9.15am with the Senior Coastal Projects Officer (SCPO) in the chair. The Regional Coastal Environment Officer (RCEO) welcomed everyone and thanked the Sydney Harbour Federation Trust for kindly hosting the meeting and facilitating the tunnels tour.

APOLOGIES

Ms Belinda Atkins	Mosman Council
Ms Bronwyn Englaro	Randwick Council
Mr Corey Fox	Waverley Council
Mr Justin Sauvage	Sutherland Shire Council
Mr Nik Midlam	City of Sydney
Mr Daylan Cameron	Warringah Council
Ms Karen Kennedy	SMCMA

Resolved that the apologies be received and noted.

Councils not represented at the meeting: Mosman, City of Sydney, Sutherland and Waverley Councils

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of the SCCG Technical Committee meeting of the SCCG held on 14 October 2010 at the City of Sydney Council (distributed prior to the meeting).

Resolved that the Minutes of the SCCG Technical Committee meeting held on 14 October 2010 at the City of Sydney Council be confirmed.

4. BUSINESS ARISING

- 4.1 **Actions from the last meeting** (Attached to memo)

All actions from the last meeting had been completed or were being progressed. The SCPO updated the committee on the progress of two actions arising from the last meeting these were:

Addressing the impacts of climate change on Stormwater Quality Improvement devices (SQIDs)

After the presentation at the October Meeting it was resolved that the SCCG work with the SIA in indentifying suitable project partners for the delivery of a project that develops technical and legal guidance for councils on actions they could undertake to limit any exposure to liability from the failure of SQIDS in response to climate change. In response to this resolution the Secretariat is working with the SIA on the development of a survey that identifies the existing research and activities of Member Councils and practitioners as well as gaps in understanding and opportunities for future research and activity.

Low Carbon Communities

At the last meeting it was resolved that the SCCG write to the Prime Minister and Department of Climate Change and Energy Efficiency to seek further information about the Low Carbon Communities Program. Delegates were informed that information about this program could be found at: www.government-grant.com.au/2010/11/low-carbon-communities-initiative/. The Secretariat will provide more information to Member Councils about grants program associated with the Low Carbon Communities Program when it is available.

Recommended that progress on requested actions be received and noted.

5 Presentation

- 5.1 **Sydney Harbour National Park - North Head** (Peter Hay - NPWS Harbour North)

Proceedings in Brief

Sydney Harbour National Park covers 393 hectares of headlands, beaches and islands in and around Sydney Harbour. It is surrounded by suburbs, defence reserves, industrial and commercial developments and marine facilities. It also adjoins a number of conservation and open space reserves managed by local councils.

The park covers four major headlands on the northern side of the harbour (North Head, Dobroyd Head, Middle/Georges Head and Bradleys Head), and two major headlands on the southern side of the harbour (South Head and Nielsen Park), as well as a number of smaller, separate areas of land on both sides of the harbour. It also includes five islands within the harbour: Clark Island, Shark Island, Rodd Island, Goat Island and Fort Denison.

Peter Hay of National Parks and Wildlife Harbour North provided the meeting with an overview of some of the management issues and activities on North Head. These included a discussion of:

The North Head Stakeholder Group: To assist in the delivery of integrated cross tenure management of North Head the NPWS facilitates the North Head Stakeholder Group. The stakeholders on the group include the NPWS, Sydney Harbour Federation Trust, Sydney Water, International College of Hotel Management, Manly Council, Lend Lease, Mawland Q Station Lessee, Australian Institute of Police Management, Manly Hospital, St Pauls School, Metro Land Council, North Head Sanctuary Foundation and NSW Police LAC. The group discusses a number of issues relevant the management of North Head that range from the strategic management and planning for the site to the on ground delivery of rabbit and fox baiting programs.

Key issues on North Head: Some of the issues related to the National Park on North Head discussed by the North Head Stakeholder Group and addressed by the NPWS include:

- Fire Management
- Cultural Site Management
- Protection of the Manly North / Head Little Penguin Population
- Protection of the Long Nosed Bandicoots
- Maintaining and enhancing the endangered ecological community of Eastern Suburbs Banksia Scrub on North Head.
- Rabbit and Fox control

Aquatic Reserves: Since 2007 DECCW (NPWS) have been responsible for managing aquatic reserves. Two Aquatic Reserves exist at North Head. These are the Cabbage Tree Bay Aquatic Reserve and the North Harbour Aquatic Reserve. To facilitate integrated management of these reserves NPWS is working with key managers and stakeholders including Manly Council, NSW Department of Primary Industries, NSW Maritime, and relevant user groups on the development and implementation of Plans of Management. A draft Plan of Management for Cabbage Tree Bay has been prepared. The draft management strategy provides a plain English interpretation of the draft regulation and a 5 year work plan to carry out management actions that do not require regulation,

Into the Future: Since 2008 DECCW have been undertaking a review of the Sydney Harbour National Park Plan of Management. This has included comprehensive pre-draft community and stakeholder consultation. As a result of this review a draft Plan of Management for Sydney Harbour National Park has been developed. The draft plan encompasses the statutory requirements of the NPWS Act, presents the ecological information and cultural history of the Park and contains the body of knowledge in the supporting documentation upon which individual Precinct Plans will be developed. The draft plan of Management for Sydney Harbour National Park will be on exhibition until 30 April 2011. The SCCG will be preparing a submission.

www.environment.nsw.gov.au/resources/parks/20100998SydHarbNPdraftPOM.pdf

Resolved that Mr Peter Hay be thanked for his presentation.

6. REPORTS

6.1 Brief Report on the Activities of the SCCG (Key Activities Report, Oct 10/ Dec 10)

Proceedings in Brief

The RCEO reported on the recent activities of the SCCG including project updates. This has included:

Beach Sand Nourishment Scoping Study: Maintaining Sydney's beach amenity against climate change sea level rise: The RCEO was pleased to announce the release of the Beach Sand Nourishment Scoping Study: Maintaining Sydney's beach amenity against climate change sea level rise report. The full Report as well as an Executive Summary, Media Release, Facts and Figure and Frequently Asked Questions can be downloaded from www.sydneycoastalcouncils.com.au. This information has also been formally sent to all Member Councils and the relevant State Government Departments.

Both the Sydney Morning Herald and Manly Daily covered the release of the document. The Sydney Morning Herald article can be found at: www.smh.com.au/environment/climate-change/beach-protection-may-carry-price-tag-of-700m-20101207-18ogg.html

CSIRO / SCCG mapping and responding to coastal inundation project: Following the second technical workshop the CSIRO are developing a revised mapping methodology. Both the planning and communications aspects of the grants are also progressing. The SCCG has received an extension for the completion date of the project until 30 June 2011.

The SCCG has engaged the NSW EDO to conduct a comparative assessment of Australian State and Territory planning and coastal legislation and policies that address sea level rise, coastal erosion, coastal inundation and storm surge. The EDO will also undertake an assessment of some strategic analysis of identified regional and international jurisdictions.

Monitoring and Reporting Climate Change Adaptation: The SCCG is working with the *Institute of Environmental Studies* at the University of NSW via Masters Student Timo Leiter, to investigate reporting and monitoring of adaptation to climate change within its member Councils. The project will identify existing monitoring and reporting arrangements of Local Governments that are relevant for climate adaptation and propose additional adaptation metrics based on an international literature review as well as on a participatory process involving Council staff. To date Timo undertaken a literature review and will be surveying selected councils before Christmas. The thesis is to be finalised in March 2011.

NSW Coastal Conference: The SCCG Secretariat attended and participated in the 19th NSW Coastal Conference at Batemans Bay in November and presented the following papers:

- C. Morrison and R. Walmsley - *Is the Law a Useful Communication Tool in a Changing Climate?*
- G. Withycombe - *Coastal Planning and Management in a Changing Climate*

SCCG/ SSSI - GIS in the Coastal Environment (9 November 2010): The SCCG partnered with the Surveying & Spatial Sciences Institute (SSSI) to deliver a forum as part of the NSW Coastal Conference. The event entitled, "GIS in the Coastal Environment" was held the day preceding the Conference. The highly successful forum demonstrated the use of GIS in assisting coastal zone management and provided an efficient and effective means of demonstrating best practice and innovation regarding the tools available and their application to coastal management. The presentations from the day can be found at www.spatialsciences.org

Resolved that RCEO's report be received and noted.

• PROJECT CASE STUDY PRESENTATION / DISCUSSION FORUM (EMERGING ISSUES)

The Go Solar Project (Randwick Council – Genevieve Wilson)

Proceedings in Brief

Through the GO SOLAR program Randwick, Waverley and Woollahra Councils are making it easier and cheaper for residents and businesses to buy good quality solar power and solar hot water systems from reliable service providers at discounted prices. The preferred suppliers were selected via an Expression of Interest process. Submissions were assessed across a range of criteria including price, the quality of the product, service and workmanship, length of warranty, demonstrated experience, occupational health and safety and environmental performance. Of the submissions received, the two selected companies were strongest across this broad range of criteria.

GO SOLAR offers residents and businesses of the Randwick, Waverley and Woollahra Council LGAs exclusive GO SOLAR discounts, easy access to rebates and quality solar systems for residents and businesses. Launched in July 2010, GO SOLAR has attracted over 360 residents and businesses registrations for site assessments and information packs and over 170 attendees to GO SOLAR workshops. Installations by the preferred suppliers continue, with 137 tonnes of greenhouse gas emissions abated as at end of October 2010. Further information and all the resources are available at www.reduceyourfootprint.com.au/gosolar.

Delegates discussed monitoring and evaluation criteria for the project and it was noted that getting information from providers about the number of solar panels and hot water systems was difficult. The DECCW collect this information at a LGA scale but are only able to provide it at a state scale. The opportunity to assess the number of solar panels through aerial photography was identified. To assist with identifying opportunities for this it was resolved that the SCCG would discuss opportunities for assessing the number of solar panels on roofs in Sydney with the Surveying & Spatial Sciences Institute.

SCCG Capacity Building Activities 2011 and SCCG Annual Survey

Proceedings in Brief

The Secretariat is working with Member Councils to ensure the SCCG Capacity Building Program meets the needs and aspirations of Member Councils. To assist this, a report on the SCCG Capacity Building Officer's recent and planned activities is a standing item on all Technical Committee and Full Group meeting agendas. The CPO provided the meeting with an update of the SCCG Capacity Building Program activities.

Launch of the new SCCG website and resource database: The NSW SCCG website will be launched in December 2010. Due to the short timescale over which this website has been developed from scratch the new resource database and intranet will be completed early 2011.

Update of the SCCG Coastal Connections Project (SMCMA Coastal Community Engagement Grant) and the Summer Activities Program: This project is well underway with the three flagship events confirmed as below. The days will be run as bush regeneration / education days to encourage the community to become involved in coastline conservation.

The second focus of the project has been looking at different ways of engaging communities, focusing on using social media to attract and diversify participants involved in coastline conservation. The CPO updated the delegates on the successful Social Media Workshop delivered jointly by the SCCG and Republic of Everyone on 26 November. The morning involved learning about the functionality and potential use of social media; a practical exercise thinking about certain audiences and how to attract them to the three flagship events; and conducting a real-time example using the Summerama facebook page learning how to create content and make it interesting. The Community engagement strategy produced as part of the project and workshop will be produced in February / March 2011. This document will include the strategy and a measurement of successes of the social media campaign used to promote the Summerama program.

Summerama: Summer Activities Program: Delegates were shown the new Summer Activities Program logo that has been created for the design of the brochures that have been distributed to Councils (with a similar layout to previous years, but with a more detailed brochure available on the website), the dedicated webpage for the program that is now live, and examples of promotional materials that were purchased due to sponsorship obtained from Coastcare, that have also been sent to Councils. Summerama Champions were thanked for their assistance in coordinating the activity information for the 2011 Summerama Program and promoting the program on the Councils behalf. The Delegates were encouraged to join up to the Summerama Facebook page at www.facebook.com/summerama and help the Summerama Champions promote the program.

Capacity Building Program Activities 2011: The CPO informed the group of the scheduled activities for 2011 as below and requested any feedback for additional topics or methods of delivery. To assist with the development of Climate Change Adaptation Forum it was resolved that the structure and content of this forum would be discussed at the February meeting.

Underwater Sydney Program: Delegates were informed that 14 of the 15 Member Councils were committed to the program, with the Secretariat in discussions to resolve any concerns with the final Council. An MOU and partnership agreement is currently being developed and will be in place by the end of the year. A policy workshop with Council staff will be facilitated in February 2011 to discuss the fundamentals of the project and how it will operate for each Council. The research diving has commenced through the help of Global Underwater Explorers, and the additional research and

consultation with Council staff will be conducted throughout February – March 2011. Oceanworld Manly has recently been going through refurbishment and have added Underwater Sydney graphics and images to the displays throughout the aquarium. The Underwater Sydney and individual council sites website will be launching 1 April 2011.

Annual Survey: Following the Capacity Building Update the SCCG Technical Committee Annual Survey was distributed to delegates. The aim of the survey is to enable the Sydney Coastal Councils Group Secretariat to identify what SCCG activities have assisted member councils and importantly to identify additional avenues and activities to further enhance this assistance.

Resolved that:

1. The SCCG discuss opportunities for assessing the number of solar panels on roofs in Sydney with the Surveying & Spatial Sciences Institute.
2. The report be received and considered.
3. SCCG work with Member Councils and media to ensure effective promotion of current initiatives.
4. Delegates help promote the SCCG Summer Activities Program, now called 'Summerama'.
5. Delegates to make recommendations on any capacity building activities / forum topics for 2011.
6. The structure and content of the Climate Change Adaptation Forum forum be discussed at the February 2011 meeting.
7. The Secretariat email the Annual Survey to all SCCG delegates for completion electronically to ensure that all views and feedback is gathered.
8. The Secretariat prepare An Annual Survey representations report for consideration at the February 2011 meeting.

6.2 NSW Coastal Reforms

Proceedings in Brief

The NSW Government has developed the coastal erosion package to provide the State Government and councils with guidelines and tools to deal with the challenges of coastal erosion. The key elements of this reform include the *Coastal Protection and Other Legislation Amendment Bill 2010* and a series of supporting documents. . More information about can be found at: www.environment.nsw.gov.au/coasts/coastalerosionmgmt.htm

The RCEO provided the meeting with an update on the status and availability of the documents being produced by the NSW Government and the SCCG response. Since the last meeting the SCCG has undertaken activities including:

- Kirston Gerathy (HWL Ebsworth) finalised the legal advice on the Bill and sent to all member councils,
- Doug Lord (Coastal Environment Pty Ltd) continues his engagement to assist with the preparation of the SCCG submission on the Bill and Guidelines.
 1. Draft Minister's Requirements under the Coastal Protection Act 1979
 2. Draft Guidelines for preparing Coastal Zone Management Plans
 3. Draft Guide for Authorised officers under the Coastal Protection Act 1979
 4. Draft Guide to the statutory requirements for emergency coastal protection works
- The SCCG formally wrote to Minister Sartor seeking his assurance the all the guidelines associated with the Bill will be released before the Bill is finalised.
- The RCEO presented to 160 Lawyers at the NSW Environmental Planning and Law Association Annual Conference regarding the reforms and other issues and needs for "Coastal Planning and Management In a Changing Climate" and provided a (last minute) presentation to the NSW Coastal Conference entitled Coastal Planning and Management In a Changing Climate
- Via the SCCG Executive and Full Group endorsed Doug Lord as the SCCG nomination for the NSW Coastal Panel

Additionally, on 29 November 2010 the Sydney Coastal Councils Group (SCCG) facilitated an information session on the reforms to coastal management. The aim of the forum was to provide SCCG Member Council Councillors and staff to be informed about and discuss the reforms to coastal management including the *Coastal Protection and Other Legislation Amendment Bill 2010* and associated guidelines.

Following the overview of the RCEO delegates raised a number of issues for which they required clarification or further information. This can be summarised as.

- Proceeding with Development application for permanent sea wall in the absence of a certified Coastal Zone Management Plan (including issues associated with assessment and notification of affected residents).
- When would 'authorised officer training will be commencing
- How will DECCW be informing councils of requests and granting of emergency protection works certificates?
- The need for DECCW and the NSW Department of Planning to develop guidance materials that councils could disseminate to residents in relation to the implementation of the Coastal Protection and other Legislation Bill 2010 and Infrastructure SEPP?

It was resolved that the SCCG would provide Member Councils queries to DECCW.

Resolved that:

1. The report be received and noted.
2. Member Councils inform the SCCG of any issues in relation to the implementation of the reforms to coastal management in NSW.
3. The SCCG provide Member Councils queries to DECCW.

6.3 SCCG –Sydney Water Working Group

Proceedings in Brief

In March the SCCG and Sydney Water partnered to facilitate a workshop for SCCG Member Councils to discuss actions and projects that facilitate water recycling and re-use projects. The forum was the result of a desire from both the SCCG and Sydney Water to work more collaboratively on water recycling and re-use projects. The final report from the forum has been distributed to all Member Councils. Specific recommendations for future action identified at the forum included:

- The establishment of a joint SCCG-Sydney Water Working Group.
- The development of "Handbook" which provides all SCCG Member Councils with information on identifying, evaluating and developing water recycling projects.
- Ongoing collection and access to technical and project specific information.

The SCCG-Sydney Water Working Group has been established and met twice. At the second meeting the working group resolved that in 2011 it would develop a guide or handbook that provides councils with information to assist with the identification, development and delivery of water re-use and recycling projects. To assist in establishing the content and structure of such a guide the SCPO will circulate a list of possible topics to cover and proposed table of contents to the Working Group and Technical Committee for their comments.

Resolved that:

1. The report be received and noted.
2. The SCPO circulate a list of possible topics to cover and proposed table of contents for the water recycling and reuse manual to the Working Group and Technical Committee for their comments.

6.4 Executive and Full Group Meeting Actions and Outcomes

Proceedings in Brief

The RCEO provided the meeting with an overview of the key items of discussion and actions coming from the SCCG Executive and Full Group Meetings held on 4 December 2010. These included:

SCCG Constitution: The SCCG Executive Committee and Full Group adopted the new SCCG Constitution. The old constitution was amended to include the new Outcome Statements in the Strategic Plan 2010 – 2014 and include changes in response to the Incorporated Associations Regulation 2010.

Social Media Policy: The SCCG Executive adopted a Social Media Policy for the Group. The Social Media Policy adds to the other policies of the Group including the Business Ethics Policy and Carbon Neutral Policy.

Coastal user conflicts (Waverley council): In relation to conflict between spear fishers and other recreation users of beaches in Waverley the SCCG Full Group resolved the following:

1. The SCCG partner Waverley Council, in consultation USFA, to lobby the State Government to introduce license requirements for the purchase of spearfishing equipment.
2. The SCCG work with Waverley Council and the USFA to contact all suppliers of spearfishing equipment in the SCCG region and request the distribution of the USFA Code of Conduct handbook with the sale of any spearfishing equipment.
3. The SCCG in partnership with Waverley Council and Department of Industry and Investment facilitate a SCCG member council forum to better clarify actions and regulations below the 'high water mark'.

2011 State Election Policy Positions: A workshop was held at the Full Group Meeting to identify and discuss key issues and policy positions of the SCCG for the 2011 NSW State Election. Delegates identified the following priority issues for the development of policy positions.

1. An independent review into coastal management in NSW commissioned by the NSW Government
2. An independent coastal advisory body for NSW
3. A consistent and coordinated approach to climate change adaptation in the NSW coastal zone
4. Funding for Local Government and community coastal programs and initiatives
5. Decision making based on local plans and regulation as well as public participation
6. Maintenance of public ownership and public access in the coastal zone
7. The delivery of total water cycle management for urban coastal environments
8. Maintenance and enhancement of coastal biodiversity through the NSW planning framework
9. A NSW Marine Management Strategy

Following the meeting the Secretariat have been working on the SCCG Policy Positions document to be sent to all parties in NSW Legislatives Assembly and Legislative Council before the 2011 NSW Election. Once drafted, the document will be sent to all Full Group and Technical Committee delegates for their review prior to it being sent to the political parties.

Attendance of Councillors and Full Group Meetings: The poor attendance of Councillors from some Councils was discussed. The Secretariat will be writing to all Councils in 2011 to request more consistent Councillor representation at Full Group meetings. Technical Committee delegates recommended potential restructuring the dates and times of meetings as well as promoting the prestige of being associated with the SCCG.

Resolved that:

1. The report be received and noted.
2. Full Group and Technical Committee delegates be provided with the 2011 NSW Election SCCG Policy Positions for their review prior to it being sent to the political parties.

6.5 Member Councils' Initiatives and Projects

Proceedings in Brief

Round Table Issues and Needs

The Chair thanked delegates for providing their initiatives reports before the meeting. The initiatives report will soon be available on the SCCG website in PDF format and tabled at the next Full Group Meeting for Councillor Delegate information. For further information go to www.sydneycostalouncils.com.au/activities/membercouncils

Leichhardt Council Flood Investigations

Leichhardt Council has delayed consultation on its flood study, estuary study and flood control lot mapping investigations. Council has faced opposition from residents unwilling to accept that their properties will be impacted by overland flooding. A possible reason for this is that Leichhardt hasn't experienced a flood of greater intensity than a 1 in 20 year event in the last 30 years.

Communicating the impacts of climate change

Manly Council is utilising its precinct committee meetings to discuss the impacts of climate change on the Manly LGA. It is then hoped that residents who are on the precinct committees will disseminate this information to other residents. To aid this process Manly Council is engaging a consultant to develop maps identifying the impacts of climate change on the LGA.

The RCEO noted that on the 15 December the Department of Climate Change and Energy Efficiency (DCCEE) would be releasing sea level rise inundation maps. These maps have been produced by the Department to help communicate the risks of sea level rise due to climate change. Councils may receive media and community inquiries following the release of this information. It was resolved that the Secretariat would send information about the release of the maps to Councils.

Warringah Council Strategic Reference Groups

The first meetings of Council's Strategic Reference Groups were held in November. These Strategic Reference Groups work alongside a number of Community Committees, regional bodies, community-based groups, residents and other stakeholders and working groups to assist Council in its ongoing planning and decision-making processes. There are four Strategic Reference Groups covering: Environmental Sustainability, Recreation & Open Space, Community & Culture, Infrastructure & Development.

Local Government Amendment (Environmental Upgrade Agreements) Act 2010

The Randwick Council Delegate noted that the Local Government Amendment (Environmental Upgrade Agreements) Act 2010 had been recently passed by the NSW Government. The Act establishes a mechanism for voluntary environmental upgrade agreements to be struck between building owners, finance institutions and councils. To assist Member Council gather more information about the Local Government Amendment (Environmental Upgrade Agreements) Act 2010 it was resolved that the Secretariat would write to the LGSA and DECCW seeking the provision of guidelines and information that would aid the implementation of the Act.

Planet Footprint

North Sydney Council is planning to run a workshop with Planet Footprint in 2011. The workshop will cover an short intro to Planet Footprint; data management & integrity (keeping the input data clean); customising reports using pivot tables in Excel (data manipulation); and staff engagement & responsibility for data (sharing ownership of the data & results). Other SCCG Member Councils would be invited to attend the workshop. It was resolved that Member Council interested in attending a Planet Footprint workshop at North Sydney Council contact Natalie.Roxburgh@northsydney.nsw.gov.au

Indian Myna trap building workshop

As part of North Sydney Council's Indian Myna Community Action Program. The workshop was well attended with over 20 local residents building their own 'Pee Gee' design trap to take home and use. The workshop was delivered by Mr Bill Handke from the successful Canberra Indian Myna Action Group. More information about the Indian Myna Community Action Program can be found at www.northsydney.nsw.gov.au/www/html/6267-indian-myna-community-action-program.asp

Bike riding in environmentally sensitive areas

Rockdale council is experience damage to some of its environmentally sensitive areas from bike riders creating paths in these areas. To reduce the desire for bike riders to ride in environmentally sensitive areas it was recommended that Rockdale Council consider building an area for bike riders

to use instead of bushland and wetlands in Rockdale.

Woollahra Council Estuary Management Plan

The Woollahra Council delegate informed the meeting that Woollahra Council was in the process of preparing an Estuary Management Plan for the foreshore lands of the Woollahra Council LGA within Sydney Harbour. It was noted that as a result of the *Coastal Amendment and other legislation Bill 2010* being passed that all councils within Sydney Harbour should be preparing Estuary Management Plans for the foreshore land within their LGA adjoining Sydney Harbour. This could result in a significant cost to councils for the preparation of individual plans for relatively small areas of the estuary. It was believed that a more appropriate and cost effective response would be for DECCW to fund the preparation of an Estuary Management Plan for Sydney Harbour in partnership with the relevant councils. It was resolved that the SCCG write to DECCW and facilitate a meeting encouraging them to fund the preparation of a whole of Sydney Harbour Estuary Management Plan in partnership with the relevant councils.

Carbon Management Tools

The Willoughby Council delegate noted they were seeking advice on providers who were able to provide data collection and analysis of carbon emissions. It was noted that in early 2010 SSROC sought Expressions of Interest for a Carbon Management System (CMS) in order to better understand the products and services available for the analysis of both Council and Community-related carbon emissions. The objectives of the CMS are to provide:

1. Accurate, timely, reliable and consistent data collection and monitoring for council and community greenhouse gas emissions
2. Identification, targeting and tracking of specific sources of emissions
3. Conformance to relevant international and national standards
4. Analysis of corporate data at asset, division and organisation-wide levels
5. Predominantly graphical reports according to user-defined parameters
6. Aggregation of council, LGA and regional data
7. Improved capacity of council staff to reduce council emissions and energy-related costs
8. Improved capacity of council staff to influence community emissions
9. Improved capacity of specific community sectors to comprehend their own emission profiles and take action to control and reduce carbon emissions.

SSROC will be selecting a preferred provider in early 2011.

Pittwater Estuary Management Plan

Council has also adopted the Pittwater Estuary Management Plan, which is a largely web-based document developed around 8 management sub-plans. The Plan is also available for viewing on the Pittwater website. The Plan can be found at:

www.pittwater.nsw.gov.au/environment/water/estuaries/pittwater_estuary_management_plan

Resolved:

1. The Secretariat send information about the release of the DCCEE Sea Level Rise Maps to Councils.
2. The Secretariat write to the LGSA and DECCW seeking the provision of guidelines and information that would aid the implementation of the Local Government Amendment (Environmental Upgrade Agreements) Act 2010
3. Member Council interested in attending a Planet Footprint workshop at North Sydney Council contact Natalie.Roxburgh@northsydney.nsw.gov.au
4. SCCG would speak to DECCW and facilitates a meeting about the preparation of a Sydney Harbour Estuary Management Plan.

6.6 SCCG Program/ Grant Updates

2010 Natural Resource Management Funding Guide

Funding is available under a variety of grant programs for councils, individuals, businesses and communities to help develop and fund solutions to local and national challenges, fund ideas and initiatives or provide assistance. The SCCG has produced the 2010 Natural Resource Management Funding Guide copies of the guide can be downloaded from:

www.sydneycostalouncils.com.au/documents/2010SCCGFundingGuide.pdf

Submitted unsuccessful applications:

Environmental Trust Research Program.

1. "Sydney 2100: Managing perceptions of changing coastal environments" (with Randall Pearce) **(invited to submit full application)**

National Climate Change Adaptation Research Facility (NCCARF) – (Settlements and Infrastructure)

1. **Vulnerability assessment of critical infrastructure:** (Key project partners: Sydney Water and DECCW) Assess the vulnerability of critical infrastructure to climate change extreme events, based on historical evidence and future projections. **(successful in being invited to submit a full application)**

Grant projects underway:

SMCMA Coastal Community Engagement Grants:

Coastal Connections, Summerama Summer Activities Program

Community Action Grant Application:

"Quantifying the Value of Sydney Beaches in order to assess cost / benefit of necessary coastal protection / abatement measures as a result of enhanced climate change impacts".

Urban Sustainability Program

"Urban Sustainability Support Alliance", (LGSA; Blacktown, Albury, DECCW, LGMA; SCCG).

Natural Disaster Mitigation Program (Offshore Sands for Beach Nourishment)

"Scoping Study for the extraction of sand reserves from the 'Sydney Shelf Sand Body' for development protection and augmentation of beach systems under immediate threat from coastal storm activity"

Resolved that the report be received and noted.

6.7 SCCG Submissions / Advocacy

- Draft Minister's Requirements under the Coastal Protection Act 1979
- Draft Guidelines for preparing Coastal Zone Management Plans
- Draft Guide for Authorised officers under the Coastal Protection Act 1979
- Draft Guide to the statutory requirements for emergency coastal protection works

Resolved that the report be received and noted.

7. GENERAL BUSINESS

Note of Thanks to Secretariat

The RECO noted his thanks to the SCPO and CPO for their contributions to what had been another successful year for the SCCG. Delegates also noted their thanks to the Secretariat for all of its work throughout the year in supporting Member Councils.

7.1 Next meeting

Resolved that:

- 1) The next meeting and be held on Thursday 17 February 2011
- 2) The location of the next meeting be Rockdale Council

7.2 Meeting Dates for 2011

The proposed Technical Committee meeting dates for 2011 are:

Thursday February 17	Thursday April 14	Thursday June 16
Thursday August 11	Thursday October 13	Thursday December 8

7.3 Agenda Items for next Technical Committee meeting

Resolved that: representatives suggest additional agenda items including presentations for the next Technical Committee meeting to be held

Technical Committee Christmas Lunch and Event

The Meeting was followed by the annual SCCG Christmas lunch and event which included a special tour of the tunnels at North Fort provided by the North Fort Army History Unit.