

SYDNEY COASTAL COUNCILS GROUP Inc.
AGENDA FOR THE ANNUAL GENERAL MEETING
TO BE HELD ON SATURDAY 17 SEPTEMBER, 2005
AT WARRINGAH COUNCIL CHAMBERS, 1.00 PM

The meeting venue is Warringah Council Chambers, Civic Centre, Pittwater Road, Dee Why.
 Parking is available behind the Civic Center.

A lunch will be provided by Warringah Council prior to commencement of the meeting.

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1. OPENING

2. APOLOGIES

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of the Ordinary Meeting of the SCCG held on 18 June at the Coastal Environment Centre hosted by Pittwater Council**

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Recommended that the Minutes of the Ordinary Meeting of the SCCG held on 18 June at the Coastal Environment Centre be confirmed.

- 3.2 Minutes of the Technical Committee Meeting of the SCCG held on 16 June at Rockdale Council.**

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Recommended that the Minutes of the Technical Committee Meeting of the SCCG held on 16 June at Rockdale Council be received and noted.

- 3.2 Draft Minutes of the Technical Committee Meeting of the SCCG held on 18 August at Willoughby Council.**

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Recommended that the Minutes of the Technical Committee Meeting of the SCCG held on 18 August at Willoughby Council be received and noted.

4. BUSINESS ARISING

Business arising from minutes other than those items listed below in Reports.

- Services Sydney

5. ANNUAL REPORT

- 5.1 Chairperson's Annual Report**

The report to be distributed at the meeting

Recommended that the Chairperson's Annual Report be received, considered and adopted as part of the 2004/2005 Annual Report.

5.2 RCEO Annual Report

The report to be distributed at the meeting

Recommended that the RCEO (public officer) Annual Report be received, considered and adopted as part of the 2004/2005 Annual Report.

6. ANNUAL ELECTIONS

Important information concerning voting procedures

All nominations must be from official delegates of financial member councils. Reference should be made to the attached list of delegates at the back of the Business Papers. Each financial member council has one vote at the AGM.

Nominations for office bearing positions are welcome and encouraged prior to and at the AGM. For further information concerning the elected positions, delegates are encouraged to phone the Regional Coastal Environment Officer, Geoff Withycombe, on 9246 7791 or 0425 325148.

“Open Exhaustive Voting” procedures as established under the provisions of the *Local Government Act, 1993* will be followed unless otherwise determined by the Chairperson.

Executive Members

The Executive Committee consists of the Chairperson, two Vice Chairpersons, Treasurer and Secretary and up to three other committee members who are delegates of financial member councils. A maximum of three additional delegates can be nominated for Executive members. The Committee is supported by the Secretariat and meetings are held four times a year at the convenience of the Committee members. This Committee oversees the management of the Incorporated Association.

6.1 Chairperson

Incumbent: Clr. Patricia Harvey OAM Mosman Council

6.2 Vice Chairpersons

(i) *Vice Chairperson (estuarine council)*

Incumbent: Mayor Patrick Reilly Willoughby City Council

(ii) *Vice Chairperson (ocean council)*

Incumbent: Clr. Bob Spencer Sutherland Council

6.3 Treasurer (Honorary)

Incumbent: Clr. Wilhelima Gardner Woollahra Council

6.4 Secretary (Honorary)

Incumbent: Clr. Alex McTaggart Pittwater Council

6.5 Executive Members

Incumbents:

- | | |
|-------------------------|------------------|
| 1) Clr. George Copeland | Waverley Council |
| 2) Clr. Barbara Aird | Manly Council |
| 3) Clr. Wendy McMurdo | Hornsby Council |

6.6 Nominations for External Committees (if required)

The members of external committees are appointed by the relevant State Government agencies or Ministers. Nominations for the committees below are not required unless a representative is resigning from a committee. The Chairperson will ask if members of external committees wish to continue. If there are to be no changes the agenda moves on to the next item of business.

A Beachwatch Advisory Committee – Department of Environment and Conservation

Briefing notes

This Committee meets monthly during the summer swimming season (October to April) and bimonthly otherwise to advise on the strategic management and operational activities of Beachwatch, including the Beachwatch and Harbourwatch Programs. Meetings are held at the City office of the EPA.

Incumbents: Clr. Patricia Harvey OAM / SCCG Secretariat

B DEC Peak Local Government Groups Meetings

Briefing notes

The Department of Environment and Conservation (formerly EPA) organises quarterly meetings with the peak local government groups to present DEC activities and consider the various groups initiatives. The meetings are chaired by the Director-General. The meetings are designed to engender a cooperative and open partnership between the EPA and local government.

Incumbents: Clr. Patricia Harvey OAM / SCCG Secretariat

7. CORRESPONDENCE (summary report attached)

7.1 Sent and Received Correspondence 36

Recommended that the circulated “sent” and “received” correspondence be received and noted.

7.2 SCCG formal consideration of Beach Nourishment Issues 43

Recommended that:

- 1) The activities and resolution of the SCCG Beach Nourishment Working Group be received and considered for adoption (Meeting minutes attached).
- 2) Member council responses be considered at the meeting.

8. ADMINISTRATIVE MATTERS

8.1 SCCG Annual Incorporated Associations Statement - Dept. of Fair Trading 51

Recommended that the report be received and adopted.

8.2 Amendments to the SCCG Constitution

Proposed Amendment (*constitution amendments require ¾ of member councils support*)

As resolved at the 2004 AGM:

Honorary membership to the SCCG be on a 12 month cycle and that this provision be defined in the SCCG Constitution and that these amendments be tabled at the 2005 AGM for consideration.

Recommended that:

1. That the SCCG constitution be amended to include section 13 Advisory Committees, 13.3. Proposed Amendments in italics:

13. Advisory Committees and Honorary Members

13.1 The Group may, from time to time, appoint any number of committees in connection with any work, activity or object of the Group

13.2 The Group shall have the power to co-opt any person to assist and/or comprise a committee

13.3 The Group may appoint Honorary membership to the SCCG on a 12 month cycle via nomination at the AGM.

2. The SCCG consider nominations for Honorary membership for 2004/2005 to include by not limited to: Prof Bruce Thom, Mr Phil Colman, Ms Shirley Colless, Mr Angus Gordon.

8.4 Draft SCCG Strategic Plan 2005 – 2008**54****Briefing Notes**

After some period of delay the revised SCCG Business Plan is being tabled at the AGM for consideration and comment. The SCCG Strategic Plan has combined the existing SCCG BMP with the Sydney Regional Coastal Management Strategy.

Recommended that

- 1) Comments on the draft Plan provide by end of October 2005
- 2) The final draft be tabled at the SCCG BMP Directional Committee for final amendments.
- 3) The final draft Strategic Plan be sent to General Managers and Mayors for their consideration and endorsement.
- 4) Pending above - the final SCCG Strategy be tabled at the December SCCG meeting for formal sign off.

9. PRESENTATION**9.1 DESALINATION – Prof Nicholas Ashbolt and Dr Greg Leslie (UNSW– Centre for Water and Waste Technology)****Briefing Notes**

At the last meeting delegates expressed concerns regarding the Government proposal to establish a desalination plant in Sydney. Delegates discussed the issues and concerns related to the desalination proposal(s) for Sydney under the Sydney Metropolitan Water Plan. Issues and concerns raised included:

- The needs to address and investigate alternative water supplies such as stormwater harvesting,
- The potential locations of desalination plant(s)
- The substantial energy requirements required to operate such facilities
- The issues of sustainable disposal and potential reuse of brine effluent

Prof Ashbolt and Dr Leslie will provide delegates with a presentation that will provide details of:

- The desalination technology(s)
- Experiences of other plants (USA and Western Australia)
- Plant construction and operation (addressing location limitations and potentials)
- Treatment technology, process, economic considerations (how it works, impacts (energy, brine etc), health issues and risk management and viability in the longer term)
- Potential alternatives (stormwater capture, waste water treatment, localised (eg on site) technologies)

Recommended that:

- 1) the presentation be heard and considered at the meeting,
- 2) Prof Ashbolt and Dr Leslie be thanked for their presentation.

10. REPORTS

10.1 Beachwatch & Harbourwatch Programs - Clr. Harvey 96 (Minutes and report attached)

Recommended by the Beachwatch Advisory Committee representatives that:

- 1) The report on Beachwatch and Harbourwatch Programs be received and noted.
- 2) The minutes of the Beachwatch Advisory Committee No. 70 be noted.
- 3) The Representatives' report be heard.

10.2 Sydney Metropolitan Catchment Management Authority Update 103

Briefing Notes

An update report prepared by the Sydney Metropolitan CMA is attached for delegate's information. The report has kindly been prepared by the CMA support Team.

Recommended that the report be received and discussed.

10.3 Control and Eradication of the *Caulerpa Taxifolia* 105

Briefing Notes

The SCCG have resolved that *Caulerpa taxifolia* be a standing item on SCCG agendas until such time that the issues is adequately addressed. An Activities Update report is attached for delegate's discussion.

Recommended that:

- 1) The report prepared by Michael Holloway (DPI) be received and discussed.
- 2) Outcomes to date be considered by the Committee for additional actions.

10.4 Final Groundwater Management Handbook for Local Government (Document to be distributed at the meeting – Pending)

Briefing Notes

The SCCG Groundwater Management Handbook 'exhibition and review' period closed on 1 June. Positive responses were received from right across the county. The Group has been working actively with DIPNR (Groundwater Unit) to finalise the document for release.

The Groundwater Management Handbook is the first of its kind in a NSW. The Handbook serves to inform, educate and guide State and Local Governments, industry and the broader community about the sustainable management of groundwater. The Handbook provides advice on the consideration and management of groundwater resources across the SCCG region with special interest will be given to the management of groundwater in coastal urban areas.

The SCCG is pursuing State Government support to jointly sign off on the document to create a whole of Government report. The SCCG is also continuing to investigate funding opportunities to undertake capacity building program(s) for councils and other stakeholders utilising the Handbook as the key technical and guidance resource.

Recommended that:

- 1) RCEO verbal report be received and noted.
- 2) The Group consider a formal launch of the Handbook
- 3) The Group write to all members of Working Group and those who assisted to finalise the document thanking them for their contributions.
- 4) The SCCG continue to pursue funding opportunities to undertake capacity building program(s) for councils and other stakeholders utilising the Handbook as the key technical and guidance resource.

10.5 SCCG Summer Activities Program

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Briefing Notes

The Secretariat is proposing to again undertake the SCCG Summer Activities Program over the 2005/2006 period. The SAP Working Group have resolved that the program be run over of January

The SCCG in partnership with its member councils is to put together a series of activities to encourage the community to enjoy our coast and to become involved in the protection, management and rehabilitation of our coastal and marine environments. The SCCG aims to have at least one activity per member council. Activities may include: Rock pool rambles, Geomorphology tours, Spot lighting, Headland / history walks, Snorkeling.

Delegates are asked to consider possible community based activities that could be held in local areas for this initiative. A SCCG Summer Activity Proforma as been developed for completion of delegates or suitable persons within member councils. It is hoped to have all events determined and confirmed by October 2005.

Recommended that:

1. The report be received and noted.
2. SCCG Draft SCCG Sponsorship Criteria be discussed and considered for adoption at the meeting.
3. The SCCG work with member councils, Coastcare and the media to ensure effective promotion of the initiative.

10.6 SCCG – Macquarie University Partnership MOU and Outcomes of the Climate Change Workshop

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Briefing Notes

- **MOU signing**

The Full group gave their formal in-principle support for the partnership program in March 2005 and resolved to develop an MOU for consideration. At the June meeting the draft MOU was tabled for consideration. The final is now attached for adoption and will be signed by the project partners at the meeting.

- **Outcomes of the SCCG / MU Climate Change in the Sydney Coastal Region Workshop**

The CPO has prepared a summary report which will be reviewed and discussed at the meeting. Delegates will be requested to consider the proposed future activities suggesting any refinements or additional activities.

Recommended that:

1. The report be received and noted.
2. The Final MOU to formally establish the program be signed at the meeting
3. Delegates provide feedback on the draft summary and consider future activities for the partnership program.

10.7 14TH NSW COASTAL MANAGEMENT CONFERENCE**123**Briefing Notes

14th NSW Coastal Conference will be held this year on November 8-11, 2005 at the Narooma Golf Club. The 2005 NSW Coastal Conference theme, "Living on the Edge", has been chosen to set a framework around living, working and playing on the coast - the edges of our nation. The conference aims to examine the precarious position we sometimes find ourselves in when making decisions relating to coastal issues and to present ways forward for all groups involved in coastal living and management. The program will include a cross section of ideas from government, academia, community and the private sector. The five broad topics and associated examples include:

- **Coast and the Environment:** Ecological communities, marine parks, catchment issues, weed management.
- **Coast Planning:** Regional strategies, coastal zones, LEPs, DCPs, CMA-blueprints, coastal hazard zone planning, coastal development, carrying capacity concepts.
- **Coast and the Community:** Coastcare/Landcare, on ground works, indigenous communities, youth and school involvement, community values and aspirations.
- **Coast and Science:** Sustainability, modelling, research, historic data, climate change.
- **Coast and the Economy:** Industry, tourism, development needs.

Further information is provided from the conference web site at: www.esc.nsw.gov.au/coastal/index.asp

Recommended that:

- 1) The report be received and noted
- 2) Delegates consider attending the 14th Annual NSW Coastal Conference.

10.8 SCCG Submission**125****a) Careel Bay Marina Upgrade**

Recommended that the SCCG submission be received and noted.

10.9 Key Activities Report for June – September 2005**128**

Recommended that the SCCG key Activities report for June - August 2005 be received and noted.

11. TREASURER'S REPORT**11.1 Annual Financial Statement for the period 1 July 2004 to 30 June 2005****148****Recommended that:**

- 1) The Annual financial statement for the period 1 July 2004 to 30 June 2005 be received and noted.
- 2) That Sydney Coastal Councils Group Inc make the following statement (subject to the satisfactory audit of the SCCG finances).

In the opinion of the Members of the Sydney Coastal Councils Group Inc:

(a) the accompanying general purpose financial report of and special schedules of the Sydney Coastal Councils Group Inc for the period ending 30 June 2005 are drawn up so as to give a true and fair view of:

- (i) the state of affairs of the Group as at 30 June 2005, and the operating result and cash flows for the financial year ended on that date and all controlled entities; and
- (ii) the other matters required to be disclosed;

(b) the general purpose financial report and special schedules are in accordance with the accounting and other records of the Group; and

(c) the general purpose financial report is drawn up in accordance with accounting policy disclosed in the statement; and

(d) no circumstances have arisen which would render the report false or misleading in any way.

11.2 Financial Statement for the period ending 31 August 2005 (to be distributed at the meeting – pending availability).

Recommended that the Financial Statement for period ending 31 August 2005 be received and noted.

12. GENERAL BUSINESS

- **Decentralisation – Manly Council / SCCG**

12.1 Items for Press Release

Recommended that items for press release be considered.

12.2 Agenda items for the next SCCG meeting

Recommended that delegates suggest additional agenda items including presentations for the next SCCG meeting proposed for Saturday 10 December 2005.

12.3 Next Meeting

Recommended that the next meeting of the Group be held on 10 December at a Council to be determined at the meeting.

A current contact list of delegates and member councils is attached to the back of the business papers
