

**SYDNEY COASTAL COUNCILS GROUP Inc.  
AGENDA FOR THE ORDINARY MEETING  
TO BE HELD ON SATURDAY 28 FEBRUARY, 2004  
AT SUTHERLAND SHIRE COUNCIL CHAMBERS  
1.00 PM**

The meeting venue is Sutherland Council, Council Chambers, Level 2, Administration Building, 4-20 Eton Street, Sutherland. Parking is available adjacent to the Administration building and in surrounding streets. A map of the meeting location and parking is attached.

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|-----|---|-----------------|
| 1.  | <b>OPENING</b>  |                 |
| 2.  | <b>APOLOGIES</b>  |                 |
| 3.  | <b>CONFIRMATION OF MINUTES</b>  |                 |
| 3.1 | <b>Minutes of the Ordinary Meeting of the SCCG held on 13 December (Attached)</b> | <b>1</b>        |

<p><b>Recommended that</b> the Minutes of the Ordinary Meeting of the SCCG held on 13 December 2003 at Manly Council be confirmed.</p>
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| 3.2 | <b>Minutes of the Technical Committee Meeting of the SCCG held on 11 December 2003 at Randwick City Council. (Attached)</b> | <b>11</b> |
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<p><b>Recommended that</b> the Minutes of the Technical Committee Meeting of the SCCG held on 11 December 2003 at Randwick City Council be received and noted.</p>
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**4. ADMINISTRATIVE MATTERS**

- 4.1 SCCG Welcomes a new Coastal Projects Officer - Richard Phillips**

<p><b>Recommended that</b> the RCEO's brief verbal report be received and noted.</p>
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- 4.2 New Host Council for the SCCG 2004 - 2007 (Report & Correspondence attached) 26**

**Recommended that:**

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| <ol style="list-style-type: none"> <li>1. The report be received and noted.</li> <li>2. Nominations for the Expression of Interest to host the SCCG secretariat be tabled at the meeting and listed for consideration</li> <li>3. The 2004 – 2007 SCCG host be determined at the meeting.</li> </ol> |
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- 4.3 Proposed Amendments to the Member Council SCCG Contributions Rates**

Briefing Notes

The amalgamation of City of Sydney and South Sydney Councils has resulted in one less SCCG Member Council. As the annual SCCG membership contributions are calculated on the base rate (currently - \$8408) for each council as well per population (\$20/1000), the SCCG needs to revise the member contribution structure so to maintain the existing funding levels with one less council. The RCEO is currently working with Chair and Treasurer on alternative proposals. These will be presented at the meeting for consideration of endorsement.

**Recommended that:**

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| <ol style="list-style-type: none"> <li>1) the report be received and considered at the meeting,</li> <li>2) The SCCG write to Member Councils proposing an alternative funding structure for endorsement.</li> </ol> |
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## 5. BUSINESS ARISING

Business arising from minutes other than those items listed below in Reports.

- **Annual Full Group Survey**

**Action:**

- 1) Delegates return the completed forms by end of January 2004,
- 2) Outcomes of the survey results be reported back to the Group in early 2004 and used to assist with the redevelopment of the SCCG Business Management Plan.

- **Coastal LGA Boundaries**

**Actions**

- 1) The SCCG write to each member council (involving the LGOV) to request they clearly define their coastal boundaries and their associated responsibilities include areas where they have defined care control and management and where the council has assumed this role
- 2) The SCCG potentially develop a position paper based on the resource paper (Angus Gordon) and outcomes of the above SCCG information to begin dialog with state government

## 6. CORRESPONDENCE

### 6.1 Sent and Received Correspondence (attached)

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**Recommended that** the circulated "sent" and "received" correspondence be received and noted.

## 7. PRESENTATION

### 7.1 The Characteristics and Management of Syngnathids (Seahorses)

Briefing Notes

In response to delegate requests at the December SCCG meeting, Mr Bill Talbot (Principle Manager – Threatened Species) from NSW Fisheries will provide a presentation regarding characteristics and management of Syngnathids (seahorses) in the Sydney region.

The presentation will include; The significance of Syngnathids; details of their life cycles and general biology; current pressures facing Syngnathids; reasons for the protection listing under the Fisheries Management Act; additional NSW Fisheries responses to their protection and management; and potential local government management and planning assistance.

**Recommended that:**

- 1) the presentation be heard and considered at the meeting,
- 2) Mr Talbot be thanked for his presentation.

## 8. REPORTS

### 8.1 Beachwatch & Harbourwatch Programs - Clr. Harvey/Mr. Colman (Minutes and report attached)

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**Recommended by the Beachwatch Advisory Committee representatives that:**

- 1) the report on Beachwatch and Harbourwatch Programs be received and noted
- 2) the Representatives' report be heard including outcomes of the Beachwatch Advisory Committee meeting 66 held on 26 February 2004.

## 8.2 Report on the Activities of the Sydney Harbour Catchment Management Board and the establishment of the Sydney Metropolitan Catchment Management Authority

Clr. Harvey will provide a verbal Representative's Report at the meeting.

**Recommended that** the Representative's report be received and noted. received and noted.

## 8.3 Review and Redevelopment of the Sydney Coastal Councils Group Business Management Plan 2001 – 2004 (attached) 44

### Briefing Notes

The RCEO will provide representatives with a verbal report on the review and redevelopment of the SCCG Business Management Plan, including a summary of outcomes of the first BMP Directional Committee meeting held on 24 February. Delegates are requested provide comments on the current BMP (attached) as well as comments on the proposed review process.

### **Recommended that:**

- 1) The report be received and discussed,
- 2) Delegates provide comments on the current draft,
- 3) The "BMP Directional Committee report the next meeting on progress,
- 4) The SCCG and the Working Group write member councils seeking comments on the draft revised BMP,
- 5) The Final draft BMP be tabled at the AGM for consideration of adoption.

## 8.4 SCCG Groundwater Investigations (Attached) 75

### Briefing Notes

In December 2003, the Secretariat prepared a draft Groundwater Briefing Paper for consideration of the Technical Committee. Representatives resolved at this meeting to establish a working group to consider the draft report and the various issues raised. Activities identified include the development of fact sheets and other materials for councils to better manage groundwater issues and community needs and information requests.

A Groundwater Working Group has been established with Council delegates and representatives from DIPNR and DEC. The CPO will review the outcomes of the meeting and table a project plan and member council survey for consideration and discussion.

*The **Groundwater Working Group** includes: Nik Midlam – City of Sydney, Mark Sabolch – Willoughby, Brian Macdonald – Willoughby, Clinton Pilom – Waverley, David Paton – Leichhardt Council, Dept. of Conservation and the Environment (Neil Johnston), and the Dept Infrastructure Planning and Natural Resources (Dan McKibbon).*

### **Recommended that:**

- 1) The report be received and discussed at the meeting.
- 2) The proposed project plan be discussed and considered for endorsement of the Full Group.

## 8.5 Annual SCCG Surveys 2002 (Technical Committee and Full Group) 77

### Briefing Notes

A brief overview of the annual SCCG surveys (Technical Committee and Full Group) will be provided at the meeting. Key outcomes, recommendations and potential actions to be discussed.

The annual SCCG surveys are designed to enable the SCCG Secretariat identify what activities have assisted member councils and importantly identify avenues and activities to further enhance this assistance.

**Recommended that** the Annual SCCG surveys for 2003 be received and discussed.

## **8.6 Stormwater Extension Officer Program – Sydney Harbour / Parramatta River 81**

### Briefing Notes

The SEOs will provide the meeting with an overview of current activities and those planned for the remaining of the contract. The RCEO will provide delegates with a review of the current SCCG actions to seek State government support to continue the program and will seek endorsement to continue the current program via existing funding from 30 June 2004 to September 2004.

#### **Recommended that:**

- 1) The SEOs report and presentation be received and noted.
- 2) The RCEO's verbal presentation be received and noted
- 3) The Group endorse the extension of the program utilizing the existing funding until Sept. 2004
- 4) The SEO Work Program for February – April 2004 be received and discussed.

## **8.7 SCCG Submissions 83**

- a) Salt Marsh Proposed Endangered Ecological Listing
- b) Section 94 Contributions and Development Levies Taskforce.

**Recommended that** the SCCG submissions on a) Salt Marsh Proposed Endangered Ecological Listing and b) Section 94 Contributions and Development Levies Taskforce be received and endorsed.

## **8.8 Key Activities Report for December 2003 – February 2004 (Attached) 94**

**Recommended that** the SCCG Key Activities Report for December 2003 – February 2004 be received and noted.

## **9. TREASURER'S REPORT**

### **9.1 Final Audited Annual Financial Statement and Auditors Report for the period 1 July 2002 to 1 June 2003 (Statement / auditors report to be tabled at the meeting)**

**Recommended that** the Final Audited Financial Statement and auditors report for financial year 2002-2003 be received and adopted.

### **9.2 Financial Statement for the period ending December 2003 (To be tabled at the meeting)**

**Recommended that** the Financial Statement for period ending January 2004 be received and noted.

## **10. GENERAL BUSINESS**

### **10.1 Items for Press Release**

**Recommended that** items for press release be considered.

### **10.2 Agenda items for the next SCCG meeting**

**Recommended that** delegates suggest additional agenda items including presentations for the next SCCG meeting proposed for Saturday 12 June 2004.

### **10.3 Next Meeting**

**Recommended that** the next meeting of the Group be held on Saturday 12 June 2004 at a council to be determined at the meeting.

